

APPENDIX D

RISK MANAGEMENT AND GRANT AWARDS PROGRAM

[Online Submission Only](#)

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SECTION A
INTRODUCTION
MISSOURI INTERGOVERNMENTAL RISK MANAGEMENT
RISK MANAGEMENT AWARD PROGRAM

The Risk Management Awards Program is open to all Missouri Intergovernmental Risk Management Association members. All members are encouraged to participate. As of November 2025, all submissions/applications are to be done online.

One of the most important aspects of controlling losses is the recognition of our members and individuals for their achievements in the prevention of accidents. Positive reinforcement is far more valuable than negative actions. Unfortunately, the number of accidents prevented is not always well defined, and as such, the measures of success are often obscured and indistinct. The awards set forth in this program will provide recognition by presenting some tangible acknowledgment to member activities for significant achievements.

This publication is designed to provide information regarding the types of accident prevention awards available to member organizations and gives “Board Approved” guidance relative to the submission of data for such awards.

From time to time, changes will have to be made to this publication. If any portion of this publication is held invalid, such a decision shall not affect the validity of the remaining portions. To this end, the provisions of this publication are held to be severable.

Questions concerning the intent or interpretation of this publication should be referred to the MIRMA Loss Control Director or Chairperson of the Awards Program.

SECTION B

RISK MANAGEMENT GRANT

PURPOSE: The purpose of this grant is to provide the members with the opportunity to suggest programs designed to eliminate or reduce a particular loss exposure and request funding from MIRMA. This may include programs implemented or items purchased in the preceding fiscal year, provided the requirements set below have been met. This grant provides an opportunity for MIRMA to recognize individuals and their city or utility for outstanding contributions in risk management.

ELIGIBILITY CRITERIA: The Risk Management Grant is open to all members of MIRMA.

FUNDING AVAILABILITY: The grant has a \$250,000 funded account, of which a substantial portion has been allocated for new members (those that have been a MIRMA member for 5 years or less) for their submissions and the remaining money is designated for all other requests. Any year in which the “New Member” funding is not totally utilized, the remaining amount will be used to fund the other requests. Cash awards are dependent on funding available. The priority in the funding of this grant program is to bring new members up to speed as quickly as possible in the first five years of membership.

SUBMISSIONS: Nominations must be made by a member requesting program funding consideration. Submission for this grant must follow the PROGRAM DESCRIPTION on the online entry format. A separate online submission should be completed for each item being requested.

WHERE TO OBTAIN ENTRY FORM: The [entry form is available online](#), on MIRMA’s website (www.mirma.org) in the Forms sections and also the Membership Manual Appendix D section.

AWARDS: Awards **up to** seventy-five percent (75%) of the funding requested in the award nomination is available, with a maximum award of \$7,500.00 per item. Total award for an entity shall not exceed half of the gross assessment for the current fiscal year. Typical matching percentages for members with the association greater than five years is approximately 50-75% depending on the item applied for. If a city desires to lease equipment, special consideration should be given to the idea that the municipality could front load more cost into the first year of a lease to maximize the grant reimbursement coming back to the city. If the city merely applies for an award stemming from an equipment lease over a five-year period, the cost for each year may not allow the city to maximize the funds available through the grant. We have identified vendors that are agreeable with charging more the first year (the one the grant will cover) and making subsequent years more affordable for the city.

QUESTIONS ABOUT AWARDS: You may contact the Loss Control Director at (573) 817-2554 for additional information about the program criteria and guidelines.

ELIGIBILITY: The following programs and equipment (next page) are eligible for reimbursement. The first four “starred” items below must either be applied for, or in place in the city before applying for other items below the star items. Members that have given notice for membership termination shall forfeit all grant applications and awards.

*	Police Dash Mounted Cameras	1 per year-Cap of \$3500.00 each
*	Sewer Camera	1 per member/ 5 years
*	Audio/Video Surveillance System: Police Departments	1 per facility/ 5 years
*	Police Body Worn Cameras -- Video files must be proprietary and un-editable	# per shift X2 every 3 years \$1,100 Max per recorder, \$10/charger.
1	AED	1 per year, cap of \$1,200
1	Certified Police Defensive Driving Instructors	2 Officers per member/ 5 years
1	Emergency Flood lights	1 per member/ 10 years - \$750 max.
1	Manhole Cleaning and Retrieving, Pry Bar Type	1 per crew/ 10 years
1	Less Lethal Gun and rounds (must be orange/yellow)	1 weapon every 10 years, \$1,000 cap
1	Job/Duty Criteria Development	1 per position/ 5 years
1	PASS Alarms	1 per firefighter/ 5 years
1	Crimpers & Cutters for Utility Crews	1 per crew/ 10 years
1	Sewer Smoke Blower	1 per member/ 10 years
1	Sidewalk Milling Machine or Vibratory Plate Compactor	1 per member/ 10 years
1	Tasers with pre-approved at \$3,000.00 per taser including battery, holster, camera*, and probes of 15' (2), 21' (2) and 25' (2).	1 per 10 officers/ 5 years *Body camera's (and policy mandating use) required for Taser purchase.
1	Stop Sticks-Tire Deflation Device	1 per 15 cops, automated 75%, manual 50%
1	Fall Protection (elec., sewer, H2O) and Volt. Detectors	5 per member every 5 years and 1/5 yrs
1	New Ideas	With committee approval
2	Electric Dept Jib Mount Trees	2 per member every 10 years.
2	Bucket Truck Proximity Alarm/Camera (1+Ton)	1 per truck/ 5 years
2	Air Monitoring and Quality	1 per city/ 5 years
2	MUTCD Work Zone Signage and Barricading/Bollards	\$1,000 per member, Bollards \$2,000/member
2	Beacons-Lightbars-Warning Lights	1 per truck or heavy equipment/10 years, Cap \$400
2	Gas Leak Repair Apparel, Lifeline Harness & Equip.	4 per member/10 years
2	Hydraulic Hammer (skid steer attach) & Hyd. Pipe Saw.	1 per member/ 10 years
2	Pole Saw and Chainsaw Chaps	1 per member/5 years, Cap of \$700
2	Trench Shoring Equipment & Shoring Extensions	1 per member/10years
2	Power Cot for Ambulance Personnel	1 power cot/10 years
2	Flammable Storage Cabinet	1 per member each year, Cap of \$1000
2	In-Vehicle, GPS tracking devices	1 per member each year
2	Truck mounted crane	1 per member/5 years
2	Security System for PD's, City Hall or Util. Billing Offices, Rec Center's (only for front desk and childcare areas) & Pools (at least the deck should be recorded).	1 per member/5 years, Cap of \$2,000.00
2	Brand New Pool Inspection (New Construction Only)	1 per new pool
2	Chlorine Detector/Alarm (hard wired) then SCBA's	1 per member each year
2	Fire Hose Power Roller (Rollenrack)	1 per member/5 years
2	Less Lethal Rounds Only (No Gun)	5 rounds per officer/3 years
2	Water/Gas Valve Exerciser	1 per member

PROGRAM RULES: ALL MEMBERS

1. The below criteria will be enforced:
 - Those items designated with a “*” must be in use, or must also be applied for, by a member with a police department or a sanitary sewer system before other requests will be considered for that member. Sewer camera work being contracted out to a third party will satisfy the sewer camera requirements. Police departments must now also employ body cameras and car cameras before other purchases are made.
 - Submissions with a “*” or “1” will be given priority.
 - Items with a “2” will be considered for reimbursement only with remaining funds.
 - Limits per item on frequency, costs and numbers will be followed.
2. The maximum amount awarded per one item is \$7,500.00.
3. A member can submit multiple submissions any given year.
4. Any item purchased after July 1st can be submitted to the Awards Committee either the current year or the following year for funding consideration.
5. Requests for funding of eligible grants must be received in the fiscal year in which the grant was awarded (June 30th).
6. Award winners will be announced in the MIRMA Newsletter and at the fall MIRMA Board meeting.
7. Awards will be presented to the winners at their city council meetings prior to February 1 of next year.

REIMBURSEMENT: MIRMA will reimburse the cost for equipment approved by the Awards Committee once the following documents are received:

- A copy of the invoice showing the equipment has been ordered.
- Proof of payment (ie: a copy of a cancelled check, credit card statement, or a receipt or invoice stamped “Paid,” will suffice.
- A statement indicating the equipment has been purchased and is in service. This statement does not have to be on formal letterhead, it can either be a part of the application (if the money has already been spent) or an email to the Loss Control Director indicating the item is in use.

AWARDS COMMITTEE: The Awards Committee is to be appointed by the Chairperson of the Board, composed of three individuals, at least one shall be a member of the Board of Directors and at least one shall not be a member of the Board of Directors. The Loss Control Director will moderate the committee. The committee has the authority to change, each year, the program rules, criteria, caps, and other elements needed to accomplish the purpose of this program.

MIRMA RISK MANAGEMENT GRANT

ONLINE ENTRY FORM QUESTIONS [\(click here to get to online form\)](#)

Name of City/Utility:

Name of Individual Completing Form:

Phone number: (____) ____ - ____ Email address: _____ Date: _____

PROGRAM DESCRIPTION

1. **Have you met the four prerequisite item requirements?** These requirements must be in place *and* working in your city *before* other non-law enforcement items can be pursued by this grant process. All questions must be answered, or the application will have to be resubmitted.

- A. Police in-car cameras used in vehicles for patrol: Yes, No, We do not have police.
Surveillance of areas where suspects have access to: Yes, No, We do not have police.
Sewer camera: Yes, No, Contracted
Body cameras for police? Yes, No, We do not have police.

2. **What is the item called?**

3. **How many are you applying for?**

4. **Please attach a paid invoice or price quote on the items being submitted.**

5. **Cost \$** (please attach estimate or invoices and include the full price not a price reduced by a percentage, MIRMA staff will calculate accordingly).

6. **How will this item reduce your exposure to loss in the areas of liability and worker's compensation:**

7. **First time purchase -or- Replacement?**

8. **Date of Purchase? Date-or-Not Purchased Yet**

9. **If the item has been purchased, is it currently in use?**

10. **If the item is paid, did you include proof of payment?**

Please Note: When submitting proof of purchase, a copy of the payment (actual check, not a stub) is needed and a statement verifying that the item is in use.

SECTION C

LOSS PREVENTION PROGRAM AWARDS (Not Grant Related)

PURPOSE: The purposes of establishing a loss prevention program are to assist management in developing and operating a program designed to protect workers, prevent, and control accidents, increase effectiveness of operations, and reduce liability exposures.

ELIGIBILITY CRITERIA: This program is open to all members of MIRMA.

TYPES OF AWARDS:

- Perfect Loss Prevention Evaluation Score
- Most Improved Loss Prevention Evaluation Score
- Most Improved Loss Prevention Evaluation Score - Honorable Mention
- Best Loss Experience of the Year (top five members)

NOMINATIONS: All members are automatically eligible upon joining-MIRMA. Awards are calculated by MIRMA staff.

ENTRY FORM: There is no entry form to complete.

AWARDS: The Loss Control Director will present plaques at the MIRMA annual meeting.

QUESTIONS: You may contact the Loss Control Director at (573) 817-2554 for additional information about the program. Email works too... pbonnot@mirma.org

SECTION D

RISK MANAGEMENT RECOGNITION AWARD

PURPOSE: The purpose of this award is to provide an opportunity for MIRMA to recognize individuals for outstanding contributions to their city or utility in risk management. It also allows for that information to be shared with the entire Association. The program allows members to highlight their current programs that are designed to eliminate or reduce a particular loss exposure and receive recognition for their ingenuity and their program's success.

ELIGIBILITY CRITERIA: This program is open to all members of MIRMA.

NOMINATIONS: Nominations must be made by a member requesting a program to be considered. Submission for this recognition must follow the Risk Award Recognition Entry form format. The *italic* verbiage serves to provide a better understanding of what the questions are asking and can be deleted when filling out the form.

PROGRAM RULES: The awards committee will determine one winner (if any). A successful nomination could be any program that has the following characteristics:

- It must be successful in your community.
- Have demonstrated a lasting effect at controlling your losses; and
- Be unique.

WHERE TO OBTAIN AN ENTRY FORM: The entry form is available online on MIRMA's website (www.mirma.org) in the Forms sections and also the Membership Manual Appendix D section page 10.

WHERE TO SUBMIT ENTRY FORM AND PROGRAM:

Patrick Bonnot – pbonnot@mirma.org or
MIRMA, 3002 Falling Leaf Court, Columbia, MO, 65201

WHEN TO MAIL ENTRY FORMS: All members are encouraged to submit nominations by May 1st each year to the MIRMA office by the close of business hours.

AWARD: A plaque will be presented at the annual meeting and free annual meeting registration and lodging will be provided to the individual responsible for the program.

QUESTIONS: You may contact the Loss Control Director at (573) 817-2554 for additional information about the program.

MIRMA RISK MANAGEMENT RECOGNITION AWARD

ENTRY FORM

Name of City/Utility_____

Name of Individual nominating Member_____

Phone number of Individual nominating Member_____

Signature of Member's Official Representative_____

PROGRAM DESCRIPTION:

(Please attach a copy of the program and all relevant information)